



20 Mahmoud Fouad Street, Almaza, Cairo
phone 24141567
Mobile 01227472664
E-mail: Info@inform.com.eg
www.inform.com.eg



A step in time
will save you nine.

**Training Plan 2017
IT Courses**



INFORM 2017 Training Plan

Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Word Core	3rd week	1st week	1st week		2nd week	3rd week	2nd week		1st week	1st week	4th week	
Word Advanced	3rd week	3rd week	1st week			2nd week	4th week		1st week		2nd week	
Excel Core	4th week	2nd week	1st week		2nd week	3rd week	2nd week			1st week	1st week	
Excel Advanced	4th week	3rd week	1st week		2nd week		4th week				1st week	
Expert Excel			3rd week	1st week			3rd week				1st week	
Programming Excel- VBA				1st week							1st week	
Dashboard	3rd week	3rd week				1st week		2nd week			1st week	
PowerVeiv		1st week					4th week			1st week		
Powerpivot	3rd week		1st week		1st week		4th week			1st week		
PowerPoint Core	3rd week	1st week			3rd week	1st week		2nd week			1st week	
PowerPoint Advanced		1st week				2nd week				1st week		
Access Core		4th week				2nd week				4th week		
Advanced Access	3rd week		1st week			3rd week				1st week	4th week	
Expert Access		3rd week						4th week			2nd week	
Programming Access- VBA					2nd week						1st week	
Outlook Core			1st week								1st week	
Office Fundamentals Diploma	1st week	2nd week	1st week			2nd week	3rd week	4th week			1st week	
Office Advanced Diploma	4th week		1st week	1st week		1st week		4th week			1st week	
Office Expert Diploma				1st week							1st week	
Access Master Diploma							week					
Excel Master Diploma			1st week							1st week		



INFORM 2017 Training Plan

Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Web Design Diploma	3rd week		1st week			3rd week		1st week			4th week	
3D Studio Max	3rd week	3rd week				2nd week	4th week				2nd week	
After Effects	4th week	2nd week			2nd week		2nd week				1st week	
3D MAX Mastering Diploma	4th week		1st week		2nd week		4th week				1st week	
Adobe Photoshop	1st week	2nd week		1st week	3rd week	2nd week	3rd week	4th week			1st week	
Adobe InDesign	4th week		1st week	1st week		1st week		4th week			1st week	
Adobe Illustrator	3rd week	3rd week				1st week					1st week	
Dreamweaver		1st week			1st week		4th week		1st week			
Adobe Premiere	3rd week		1st week		1st week		4th week		1st week			
HTML5 & JavaScript		3rd week			3rd week		2nd week		2nd week			
Flash		1st week				2nd week				1st week		
Graphics Advertising Diploma		4th week				2nd week			4th week			
Graphics Advertising Diploma		week				week			week			



INFORM 2017 Training Plan

Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
C++	2nd week	1st week		Ramadan	2nd week	3rd week			2nd week			
Java SE	3rd week	1st week			2nd week	4th week		1st week	week		2nd week	
Java EE	2nd week				2nd week		2nd week					1st week
Android Development	4th week		1st week		2nd week		4th week					1st week
iOS development	3rd week				1st week				4th week			1st week
Oracle ADF Developer Track			1st week		1st week		1st week		4th week			1st week
Programming in C#	3rd week						1st week					1st week
Developing ASP .NET & MVC		1st week				1st week		4th week			1st week	
C# Web Application Diploma	3rd week					1st week		4th week			1st week	
Sharepoint Development	3rd week					3rd week			2nd week			
Programming in HTML5 with JavaScript and CSS3			1st week				2nd week				1st week	
Administering Microsoft Visual Studio Team Foundation Server		4th week					2nd week					
Developing Microsoft SharePoint Server 2013 Core Solutions		4th week				2nd week		3rd week			4th week	
Developing Microsoft SharePoint Server 2013 Advanced Solutions			1st week						4th week			
Managing Office 365 Identities and Services program.		2nd week										



INFORM 2017 Training Plan

Course Title	Month												
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec			
CCNA Routing and Switching	2nd week	1st week		Ramadan	2nd week	3rd week		1st week	2nd week	4th week			
MCSA: Windows Server 2012	3rd week	1st week				2nd week	4th week				2nd week		
Ethical Hacking	2nd week	1st week				2nd week		2nd week			1st week		
SQL Server 2014 Programming & Administration Diploma						2nd week					1st week		
Oracle Developer Diploma									4th week				
A+	3rd week								4th week				
Security+	3rd week						3rd week				1st week		
Red Hat System Administration Track		1st week				1st week		4th week			1st week		
Red Hat System Administration I		1st week				1st week		4th week			1st week		
Red Hat System Administration II		3rd week				3rd week			2nd week	3rd week			
Red Hat System Administration III			1st week				2nd week				1st week		
CCNP Routing and Switching	4th week						2nd week						
CCNA Collaboration	4th week					2nd week		3rd week			4th week		



Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
CCNP Collaboration			1st week	Ramadan				4th week				
CCNA Security		2nd week		Ramadan	4th week				4th week			
CCNP Security				Ramadan				4th week				
CCNA Data Center				Ramadan		4th week				2nd week		
Solaris 11 Administration				Ramadan			3rd week					
Administering and Deploying System Centre 2012 Configuration Manager				Ramadan		3rd week				4th week		
Office 365 ProPlus Deployment with System Center Configuration Manager				Ramadan	4th week							
Server Virtualization with Windows Server Hyper-V and System Center				Ramadan	2nd week			1st week				
Endpoint Protection in Configuration Manager 2012				Ramadan		4th week						
Vmware vSphere: Install, Configure, Manage v6.0			4th week	Ramadan								
VMware® vSphere: Optimize and Scale v6.0				Ramadan		3rd week						
Managing Office 365 Identities and Requirements		2nd week		Ramadan			4th week			1st week		
Designing and Deploying Microsoft Exchange Server 2016		2nd week		Ramadan		4th week						
Core Solutions of Microsoft Exchange Server 2013			1st week	Ramadan	3rd week					1st week		



Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
Advanced Solutions of Microsoft Exchange Server 2013				Ramadan	4th week				2nd week			
Managing and Troubleshooting Exchange Server 2013 Email Delivery			1st week									
Administering Microsoft Exchange Server 2016						3rd week			1st week			
Core Solutions of Microsoft SharePoint Server		1st week					2nd week		4th week			
Advanced Solutions of Microsoft SharePoint Server		2nd week				1st week	3rd week			1st week		
Secure the Cloud						3rd week						
Developing Microsoft Azure Solutions		4th week									1st week	
Implementing Microsoft Azure Infrastructure Solutions		3rd week					1st week				2nd week	
Architecting Microsoft Azure Solutions		1st week			Ramadan						2nd week	
Developing Microsoft Azure and Web Services		4th week									1st week	
Microsoft Azure Fundamentals		1st week							3rd week			
Running Linux in Microsoft Azure						4th week						
Microsoft Dynamics AX 2012 Installation and Configuration		2nd week										
Microsoft Dynamics AX Development Introduction									1st week			
Microsoft Dynamics AX Financials											2nd week	
Microsoft Dynamics CRM Installation		3rd week					2nd week					
Microsoft Dynamics CRM Customer Service		3rd week							1st week			



Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
ITIL Infrastructure Library (ITIL) Foundations V3	2nd week				2nd week				3rd week			
ITIL Service Capability: Operational Support and Analysis	4th week										1st week	
ITIL Service Capability: Planning, Protection, and Optimization								4th week				
ITIL Service Capability: Release, Control, and Validation								4th week				
ITIL Service Capability: Service Offerings and Agreement					1st week						1st week	
ITIL Service Lifecycle: Continual Service Improvement						1st week			3rd week			
ITIL Service Lifecycle: Service Design	4th week						2nd week					
ITIL Service Lifecycle: Service Operation					2nd week							
ITIL Service Lifecycle: Service Strategy						4th week		3rd week				
ITIL Service Lifecycle: Service Transition						3rd week					1st week	
ITIL V3: Managing Across the Lifecycle						2nd week						
COBIT 5	4th week					2nd week			3rd week			
TOGAF 9.1 Foundation (Level 1)			1st week						4th week			
TOGAF 9.1 Certified (Level 2)			2nd week						4th week			
Certified In Risk And Information System Control (CRISC)								4th week				
Certified Information Security Manager (CISM)					1st week						4th week	
Certified Information System Security Professional (CISSP)			1st week									



INFORM 2017 Training Plan

Course Title	Month											
	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
3D Studio MAX Level I	3rd week		1st week			3rd week		1st week		4th week		
3D Studio MAX Level II	3rd week	3rd week				2nd week	4th week			2nd week		
V-ray	4th week	2nd week				2nd week	2nd week			1st week		
Revit	4th week		1st week			2nd week	4th week			1st week		
AutoCad 2D	1st week	2nd week				3rd week	2nd week	3rd week	4th week			1st week
AutoCad 3D	4th week		1st week	1st week		1st week		4th week		1st week		
AutoCAD Civil 3D	3rd week	3rd week					1st week			1st week		
Primavera Enterprise		1st week				1st week	4th week		1st week			
Advanced Primavera Enterprise	3rd week		1st week			1st week	4th week		1st week			
Microsoft Project		3rd week				3rd week		2nd week				
STAAD Pro		1st week				2nd week			1st week			
STAADPro. Advanced Design		4th week				2nd week			4th week			
Pro Engineer Foundation		3rd week				3rd week		2nd week				
Pro Engineer Advanced		1st week				2nd week			1st week			
Pro Engineer Surface		4th week				2nd week			4th week			
SAP 2000		3rd week				3rd week		2nd week				
MATLAB		1st week				2nd week			1st week			
Advanced MATLAB		4th week				2nd week			4th week			



	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Inventor Level 1	3rd week				3rd week			2nd week		
Inventor Level 2		1st week				2nd week			1st week	
Solid Works Foundation	1st week					2nd week			4th week	
Solid Works Advanced	3rd week				3rd week			2nd week		
Programmable Logic Controller (Simulator)	1st week					2nd week			1st week	
VHDL	4th week					2nd week			4th week	
Microcontroller	3rd week				3rd week			2nd week		
AlphaCAM	1st week					2nd week			1st week	
Programming Using CNC	4th week					2nd week			4th week	
Automation Studio	3rd week				3rd week			2nd week		
CAD	1st week					2nd week			1st week	
CAM	4th week					2nd week			4th week	
Mould and Die Design	3rd week				3rd week			2nd week		
Material Grades	1st week					2nd week			1st week	
CIM _ABB robot programming and ABB robot studio	4th week					2nd week			4th week	
Basic Principales Of Hydraulic Systems					3rd week			2nd week		
Advanced Course In Hydraulic Systems						2nd week			1st week	
Electro Hydraulic Control Systems						4th week			4th week	
Maintenance And Fault Analysis Of Hydraulic Systems	3rd week				3rd week			2nd week		
Design And Manufacturing Of Hydraulic Systems	1st week					2nd week			1st week	
Hydraulic Systems For Sales Representative	4th week					2nd week			4th week	